

Brief General Instructions for the candidates shortlisted for the SPMU position for Document Verification/Group Discussion/Power Point Presentation and Personal Interview.

Candidates are required to read the following instructions and bring the required documents in original and photocopies as mentioned below.

1. Copy of Applicant details (BRLPS) Form when applied for vacancy. Candidate can download the current Applicant details (BRLPS) by entering detail of registration no. and password on link provided at the time of filling the form.
2. ID Proof - Aadhar Card (in absence of Aadhar Card any one ID Proof from the list below.
 - i) Voter ID Card ii) Passport iii) Driving License.
3. PAN Card
4. Proof of Date of Birth
5. Educational Documents
 - a. Proof of all education qualification claimed in the application form viz (all education certificates, 10th, 12th, UG or PG mark sheet and certificate). **Please ensure to carry marksheet.**
 - b. Bring university/institute percentage convertible formula in case an UG/PG mark is in CGPA/GPA
6. Proof Of Experience as claimed viz (Experience Certificate, Service Certificate, Full and Final Settlement Letter, Salary Slips mentioning date of joining, Relieving letter mentioning Service tenure, NOC from current organization etc). Any document that can substantiate your employment period as claimed.
7. Proof of work done in regard of experience certificate.
8. Permanent Address Proof – Domicile Certificate
9. 2 passport size photographs.
10. Caste / Category Certificate (only for SC/ST/BC/EBC/EWS/Divyang/ (applicable only to candidates from Bihar domicile) category candidates. In case of BC/EBC Candidates, BC/EBC caste certificate containing the Non-creamy layer clause should be valid on the date of joining (issued within one year prior to the date of joining). BC/EBC Caste Name mentioned in certificate should tally letter by letter with Bihar Government list/notification. Caste Certificate as applied in the application must be issued from the level of SDO or above.
11. Domicile certificate (not required if applied under the Unreserved category)
12. 6 copies of your resume.

Document Verification and Interview Scheduled for SPMU Positions

| SL. No | Positions | Date of Document Verification | GD/PPT & Interview Date | Selection Process to be followed | Reporting Time for Document Verification | Reporting Time for GD/PPT and Interview |
|--------|--|-------------------------------|-------------------------|---|--|---|
| 1 | Project Manager - Database Management (PM-DM) | 23.09.2024 | 24.09.2024 | GD and Personal Interview | 9:30 AM upto 11:30 AM | 9:30 AM upto 11:30 AM |
| 2 | Project Manager - System - Admin | | | | | |
| 3 | App Developer | 24.09.2024 | 25.09.2024 | GD and Personal Interview | 9:30 AM upto 11:30 AM | 9:30 AM upto 11:30 AM |
| 4 | Project Manager - Non Farm | | | | | |
| 5 | Project Manager - Fisheries | 25.09.2024 | 26.09.2024 | GD and Personal Interview | 9:30 AM upto 11:30 AM | 9:30 AM upto 11:30 AM |
| 6 | State Project Manager- Communication (SPM-Com.) | | | Power Point Presentation and Personal Interview | | |
| 7 | Finance officer | 26.09.2024 | 27.09.2024 | Power Point Presentation and Personal Interview | 9:30 AM upto 11:30 AM | 9:30 AM upto 11:30 AM |
| 8 | State Project Manager M&E (SPM-M&E) | | | | | |
| 9 | State Finance Manager (SFM) | 27.09.2024 | 30.09.2024 | Power Point Presentation and Personal Interview | 9:30 AM upto 11:30 AM | 9:30 AM upto 11:30 AM |
| 10 | State Project Manager - Livelihoods Farm | | | | | |
| 11 | State Project Manager-Farm Value Chain (SPM-FVC) | | | | | |

Important:- Candidates who have to appear for Power Point Presentation need to carry personal laptop on the interview day.

Candidates are being directed to kindly adhere to the reporting time mentioned for GD/PPT and Interview . Failure to comply may result in cancellation of candidature.

VENUE: JEEVIKA, BRLPS, VIDYUT BHAWAN, ANNEXE-II, 3RD FLOOR (B WING), BAILEY ROAD, PATNA – 800021

Shortlisted candidates have to report at the venue mentioned above for Document Verification as per the Date and Time mentioned against the Position.

Note: -You are being called to participate in document verification for the position applied on dates mentioned above against each position. It is to clarify here that in the advertisement two important components regarding the eligibility for a position in terms of education and experience was mentioned. The applicants who have cleared the first level of screening have mentioned their percentage of marks but have failed to attach mark sheet. Even the same was not attached when the grievance window was opened. Candidates who have secured marks under CGPA & SGPA system are required to submit dully approved conversion system of same into percentage of marks. By following the validation regarding marks obtained. **The candidate will be shortlisted in the ratio of 1:10. Only candidate who come in the ratio of 1:10 will be allowed to participate in next selection process.**

The onus to substantiate the total experience of candidates will be on them. If they fail to produce convincing documents they may not move to next level for interview.

Therefore, merely calling the applicant for document verification does not guarantee them to be eligible to appear in interview. BRLPS reserves right to accept the documents and incase of any ambiguity, the claim will be summarily rejected and in this regard decision of BRLPS will be final.